



Venango Technology Center

1 Vo-Tech Drive
Oil City, PA 16301
(814) 677-3097, 1402

March 24, 2022

The Joint Committee of Venango Technology Center is seeking bids for:

Forklift

Bid proposals must be received no later than 2:00 PM, April 25, 2022.

The bid proposals will be publicly opened at that time.

Bids are scheduled to be awarded at the May 2, 2022 Joint Committee Meeting.

1. GENERAL SPECIFICATIONS

- A. All bids must be submitted in a sealed envelope labeled “**Venango Technology Center – Forklift Bid**” and delivered to Patrick M. Adams, Business Manager, Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301.
- B. The Venango Technology Center reserves the right to reject any or all bids and to waive any formalities in conjunction with the bid, retains the right to evaluate bid items as they are intended for use, to select the equipment, supplies, or services which represents the best value regardless of price.
- C. No purchase contract shall exist between the bidder/seller and Venango Technology Center until the properly executed purchase orders, including all pertinent terms, conditions, specifications, drawings and/or other attachments are issued to the bidder/seller by Venango Technology Center.
- D. The successful bidder will be awarded the contract upon approval of the Joint Committee of Venango Technology Center.
- E. Bidders shall not take advantage of any errors, inconsistencies or omissions in the specifications. Bidders will be obliged to promptly notify Venango Technology Center of the same prior to the time set for the bid opening.
- F. All bids must be typed or handwritten in permanent ink on this document as the Bid Form and must be properly signed with original signatures. Changes or alterations in the bid specifications or conditions of such automatically disqualify the bid.
- G. No bidder may withdraw a bid for a period of **60 days** after the date set for the awarding thereof, nor may a bidder set a sooner expiration date on a bid other than stipulated herein.
- H. All items on this bid must be New, which shall mean first-time usage. All items on this bid shall be of current manufacture, which shall mean the most recent line of the times being made available to the bidder by the manufacturer, including the most recent release of any software under which the equipment operates.

- I. **Bids shall include the complete fabrication, delivery, finishing, and installation ready for use all in accordance with these specifications. Any part or accessory not specifically mentioned herein, which is normally part of the equipment or necessary to complete installation of same shall be included in the bid price. "Turnkey Operation" required.**
- J. Standard of Quality: The various materials and products specified in the specifications by name or description is given to establish a standard of quality and of cost for bid purposes. It is not the intent to limit the acceptance to any one material or product specified, but rather to name or describe it as the absolute minimum standard that is desired and acceptable. A material or product of lesser quality would not be acceptable. Where proprietary names are used, whether or not followed by the words "or as approved equal", they shall be subject to equals only as approved by our architect and/or engineer, or other responsible party.
- K. No cash allowance: No cash allowances for any purposes are included in the specifications of this project.
- L. The bidder shall have the responsibility for loss or damage in shipment, delivery and installation of all equipment, parts and goods until time of transfer or acceptance by Venango Technology Center.
- M. The bidder shall exercise reasonable care to avoid any damage to the owner's property and shall be responsible for any repair of any such damage.
- N. **Bidder warrants that each piece of equipment shall be free from defects in material and workmanship for a minimum period of twelve (12) months from the date of acceptance and is fit for the purpose intended. Bidder further warrants that it will, at bidder's expense, fix, repair or replace the equipment or any part thereof through the warranty term. Warranty shall include on-site service. Warranty information and description must be included with the bid submission.**
- O. **Payment: Supplier will be paid 100% of the contract price upon acceptable receipt of all items as determined by the VTC Business Manager.**
- P. Clearances: Federal FBI, and PA Acts 34 and 151: The contractor, sub-contractors, and material suppliers, and employees of same, who may be coming in direct contact with children shall be required to comply with the provisions of Act 34 of 1985 and Act 151, pertaining to criminal and child abuse history. Proper certification of compliance shall be placed on file in the office of the Business Manager prior to any employee working on the premises of the school.
- Q. Suppliers should be aware that donations of equipment to Venango Technology Center may qualify for tax credits under Pennsylvania tax laws. Venango Technology Center encourages such donations.
- R. **Bid bond: a bid bond or bank cashier's check in the amount of 10% of the total bid price is required with the bid.** Bid bonds and checks will be returned to the unsuccessful bidders upon award of a purchase order by the Joint Committee.

2. PRODUCT DESCRIPTION

Forklift

1. LPG fuel
2. Overall height on the entire fork truck cannot exceed 83”
3. Overall width on the entire fork truck cannot exceed 48”
4. Fork truck lifting capability’s 3000# or Greater
5. Standard forks
6. Side shift capability
7. Capability of fork forward and backwards tilt
8. Non-marking pneumatic inside/outside tires
9. Safety
 - a. Headlights
 - b. Blue light indicator
 - c. Adjustable volume Back-up Alarm
 - d. Operating amber strobe light
 - e. Rear pillar assist handle with horn button

**Complete descriptions of all items being proposed must accompany the bid.
Warranty information must accompany the bid.**

- Questions regarding general specifications may be directed to:
Mr. James Woodworth, Maintenance Supervisor, 814-677-3097 Ext 1402 or e-mail
jwoodworth@vtcl.org

3. SIGNATURE

Having carefully reviewed the Bid Specifications supplied by Venango Technology Center and being completely familiar with all requirements and conditions set forth, the undersigned agrees to supply all materials and services required for the project. The undersigned further acknowledges the right of Venango Technology Center to reject any and all bids and to waive any defect in form. The undersigned further certifies that this bid was prepared independently and without collusion with any known bidders in compliance with the Pennsylvania Anti-Bid-Rigging Act.

Firm Name _____

Address _____

City, State, Zip Code _____

Phone _____

By _____

Title _____

Signature _____ Date _____