

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

August 5, 2013

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the June 3, 2013, Meeting
4. Treasurer's and Secretary's Report as of 6/30/13 and 8/05/13
 - a) Special Account Report as of 6/30/13
5. Payment of Bills:
 - a) List of bills from 6/4/13 – 6/30/13
 - b) List of bills from 7/1/13 – 8/05/13
6. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 7/18/13

Executive session: personnel matters

7. Administrator's Report:
 - a) Action: Permission for Pat Adams, Larry Baughman, and Jeannette Slater to attend the annual PACTA workshop on September 19th and 20th 2013 in State College at a cost not to exceed \$1,300.00 – Funding - local
 - b) Action: Permission for Martin Conti to attend the 2013 PCEA conference October 15 – 16, 2013, in State College at a cost not to exceed \$700.00 – Funding - local
 - c) Action: Approve Budget Transfers for 2012-2013
 - d) Action: Accept the resignations of Christine Ditz, administrative assistant for Warren Practical Nursing, Patricia McClain, part-time instructor for Warren Practical Nursing and Brent Schlosser, Technology assistant.
 - e) Action: Approve advertising for the positions of administrative assistant at Warren Practical Nursing, Part-time instructor at Warren Practical Nursing and Technology/Maintenance assistant.
 - f) Action: Approve hiring of Heidi Brown as Practical Nursing instructor Warren at Step 1, Column B of the collective bargaining agreement, \$44,207.00 for 184 days.
 - g) Action: Approval of the 2013-2014 Bus Contracts and Bus Drivers.
 - h) Action: Approve substitute instructor list for 2013-2014.
 - i) Report: Director's Report
8. Old Business:
9. New Business:
 - a) Action: Accept resignation letter of Curtis Chase effective 7/31/2013.