

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

August 3, 2015

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the June 1, 2015, Meeting with this correct
 - a) Also under new business, Chairman Proper requested approval to amend the 403 (b) plan to allow for an employer contribution as a retirement benefit of \$25 a day for each unused sick day up to a maximum of 125 days for Sue Confer and Pam Fry.
5. Treasurer's and Secretary's Report as of 6/30/15 and 8/03/15
 - a) Special Account Report as of 6/30/15
6. Payment of Bills:
 - a) List of bills from 6/2/15 – 6/30/15
 - b) List of bills from 7/1/15 – 8/03/15
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 8/3/15
8. Administrator's Report:
 - a) Action:
 - i. Permission for Pat Adams, Carrie Beightol, Robert Nurss and Carol Miller to attend the annual PACTA workshop on September 24th and 25th 2015 in State College at a cost not to exceed \$1,700.00 – Funding – local
 - ii. Permission for Martin Conti to attend the 2015 PCEA conference October 6 – 7, 2015, in State College at a cost not to exceed \$700.00 – Funding – local
 - iii. Approve Budget Transfers for 2014-2015
 - iv. Approve Tessa Miller as 12 month Accounting Assistant. This position will have 0 weeks vacation from 0 to 90 days, 1 week after 90 days, 2 weeks after 1 year and 3 weeks after 5 years. The starting salary will be \$32,000.00 and after a successful 6 month probation period, move the salary to \$35,000.00.
 - v. Approve Kara Kauffman as Practical Nursing Administrative assistant. This will be a 202 day schedule. The starting salary will be \$23,000.00 and after a successful 6 month probation period, move the salary to \$25,000.00.
 - vi. Approval of the 2015-2016 Bus Contracts and Bus Drivers.
 - vii. Approve substitute instructor list for 2015-2016
 - viii. Approve Practical Nursing substitute instructor list for 2015-2016.
 - b) Report: Director's Report
9. Old Business:
10. New Business: