

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

August 7, 2017

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the June 5, 2017
5. Treasurer's and Secretary's Report as of 6/30/17 and 8/07/17
 - a) Special Account Report as of 6/30/16
6. Payment of Bills:
 - a) List of bills from 6/6/17 – 6/30/17
 - b) List of bills from 7/1/17 – 8/07/17
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 7/27/17
 - b) Beginning enrollment report
8. Administrator's Report:
 - a) Action:
 - i. Permission for Robert Moore to attend the 2017 PCEA conference October 10 – 11, 2017, in State College at a cost not to exceed \$1,100.00 – Funding – Local.
 - ii. Approve Budget Transfers for 2016-2017.
 - iii. Accept resignation of Ann Mooney part-time Practical Nursing instructor.
 - iv. Approve Melissa Redfield as part-time Practical Nursing instructor at step 1, column B of the collective bargaining agreement \$32,504.00 prorated for 123 days.
 - v. Approve Heidi Kucenski as full-time Practical Nursing instructor at step 1, column B of the collective bargaining agreement \$48,624.00.
 - vi. Approval of the 2017-2018 Bus Contracts and Bus Drivers.
 - vii. Approve Facility use contract with Clarion University for Adult Emergency Medical Technician (EMT) course beginning in September 2017.
 - viii. Approve lease of 2 Toshiba e-studio 456 copiers for Practical Nursing at \$446.02 per month for 36 months.
 - ix. Approve Student and Employee Handbooks for 2017-2018 with no changes.
 - x. Approve substitute instructor list for 2017-2018.
 - xi. Approve Practical Nursing substitute instructor list for 2017-2018.
 - b) Report: Director's Report.
9. Old Business:
10. New Business: