

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**August 6, 2018**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the June 4, 2018
5. Treasurer's and Secretary's Report as of 6/30/18 and 8/06/18
  - a) Special Account Report as of 6/30/18
6. Payment of Bills:
  - a) List of bills from 6/5/18 – 6/30/18
  - b) List of bills from 7/1/18 – 8/06/18
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 8/6/18
  - b) Beginning enrollment report
8. Administrator's Report:
  - a) Action:
    - i. Appoint Mario Fontanazza as the School Safety and Security Coordinator.
    - ii. Approve Budget Transfers for 2017-2018.
    - iii. Approval of the 2018-2019 Bus Drivers.
    - iv. Approve resignations of Jessica McGuire and Sue McDowell from the Practical Nursing program.
    - v. Approve administration to hire Practical Nursing substitute instructors for the Oil City and Warren locations.
    - vi. Approve Facility use contract with Clarion University for Adult Emergency Medical Technician (EMT) course beginning in September 2018.
    - vii. Approve Student and Employee Handbooks for 2018-2019 with no changes.
    - viii. Approve Practical Nursing substitute instructor list for 2018-2019.
    - ix. Approve Bob Moore and Carol Miller to attend the Pennsylvania Department of Labor and Industry's Apprenticeship and Training Office (ATO) Apprenticeship Summit in Harrisburg on September 25 – 26 at a cost not to exceed \$1,000.00 – Funding Local.
  - b) Report: Director's Report.
  - c) Report: Notification from the Venango Technology Center Faculty Association to enter into "Early Bird" contract negotiations.
9. Old Business:
10. New Business: