

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**September 3, 2019**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 5, 2019
5. Treasurer's and Secretary's Report as of 9/3/19
6. Payment of Bills:
  - a) List of bills from 8/6/19 – 9/3/19
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 8/30/19
  - b) Calendar of Events - September
  - c) Enrollment report
  - d) 2018-2019 Final Report
8. Administrator's Report:
  - a) Action:
    - i. Recommend approval of the Adult Evening School Schedule for the 2019-2020 school year. (available at the meeting)
    - ii. Approve Occupational Advisory Committee members for 2019-2020.
    - iii. Approve contract with CodeHS software license agreement for 2019-2020 at a cost of \$2,600.00.
    - iv. Approve one year contract with Integraone for Barracuda backup for a price of \$2,467.24.
    - v. Authorize the Business Manager to secure the best Natural Gas contract rate for the school based on the market prevailing rate for a period not to exceed 2 years.
    - vi. Accept letter of resignation from Brian Britton Maintenance Tech/LPN effective immediately.
    - vii. Approve William Weaver as full-time Maintenance Tech/LPN starting September 30, 2019 at a salary of \$32,000.00 prorated based on the days worked.
    - viii. Approve George Svolos as Administrative substitute at a rate of \$150.00 per day.
    - ix. Approve Tammy Botts to attend the ACAPA fall conference November 13-15, 2019 in Hershey at a cost not to exceed \$1,400.00 – Funding Local
    - x. Approve up to three instructors to attend the Integrated Learning conference November 6 – 8, 2019 in State College at a cost not to exceed \$2,000.00. Funding – Local
    - xi. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 9 – 11, 2019 at a cost not to exceed \$900.00 – Funding Practical Nursing.
  - b) Report: Director's Report.
9. Old Business:
10. New Business: