

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

April 8, 2013

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the March 4, 2013 meeting
5. Treasurer and Secretary's Report as of 4/08/13
 - a) Special Account Reports as of 4/08/13
6. List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 4/5/13
 - b) Calendar of Events - April
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action: Approve Service contract with Cintas for custodial supplies, uniforms and mat and mop service. This contract pricing is in accordance with the U.S. Communities national contract.
 - b) Action: Approve resolution 4-8-13 authorizing the Director to complete contract(s) with the Pennsylvania Department of Education (Department) via the use of electronic signatures.
 - c) Action: Approve textbook for Machine Tool Technology; Precision Machining Technology, Authors Peter J. Hoffman, Eric S. Hopewell, Brian Janes and Kent M. sharp,jr. ISBN-10 1-4354-476-0, Publisher Delmar
 - d) Action: Approve summer in-service and per diem requests.
 - e) Action: Approve changes to Board Policy manual as presented at the March 2013 meeting.
 - f) Action: Approve list of budget transfers for 2012-2013 (available at meeting)
 - g) Report: Director's Review of Activities 3/5/13 – 4/8/13
9. Old Business:
10. New Business:

Reminder: If you haven't already, please bring back a completed copy of the Statement of Financial Interest.