

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

April 7, 2014

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the March 3, 2014 meeting
5. Treasurer and Secretary's Report as of 4/07/14
6. List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 4/4/14
 - b) Calendar of Events - April
 - c) Monthly Enrollment Reports

Executive session: Personnel matters

8. Administrator's Report:
 - a) Action:
 - i. Approve low Requested Proposal for a 2015 International Terrastar SFA 4X4 via COSTARS. This will be financed with a capital lease from Capital Reserve funds in 2014-15 and 2015-16.
 - ii. Approve resolution 4-7-14-1 authorizing the Director to complete contract(s) with the Pennsylvania Department of Education (Department) via the use of electronic signatures.
 - iii. Approve resolution 4-7-14-2 authorizing the Business Manager to move forward with capital lease refinancing and related refinancing timeline via a competitive Request for Proposal.
 - iv. Approve textbook and workbook for Building Construction Technology; Carpentry, Author Leonard Koel ISBN-978-0-8269-0809-4, American Technical Publishers
 - v. Approve per diem requests.
 - vi. Approve changes to Advisory Committees and New Committee members for Well Drilling/Driller (aka Oil and Gas Technician).
 - vii. Approve list of budget transfers for 2013-2014 (available at meeting)
 - b) Report: Director's Review of Activities 3/4/14 – 4/7/14
9. Old Business:
10. New Business:
 - a) Action:
 - i. Approve school calendar for 2014-2015.
 - ii. Approve additions to substitute instructor list for day school and PN.
 - iii. Approve 5 year contract with Coca-Cola Bottling.