

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

April 4, 2016

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the March 7, 2016 meeting
5. Treasurer and Secretary's Report as of 4/04/16
6. List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 4/1/16
 - b) Calendar of Events - April
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action:
 - i. Approve the letters of intent to retire effective June 29, 2017 Karen Strawbridge, Paul Strawbridge, Rosemary Conti and Marty Conti in conjunction with the terms of the retirement incentive approved by the Joint Operating Committee.
 - ii. Approve four day summer work week schedule for all 12-month staff.
 - iii. Approve Robert Moore, April O'Neil & 2 students to attend the Skills USA state competition in Hershey on April 13 – 15, 2016 at a cost not to exceed \$3,500.00 – Funding, 2,500.00 fundraising and \$1,000.00 Local
 - iv. Approve textbook and workbook for Electronics; Electricity Principles & Applications 8th Edition, Author Richard Fowler, McGraw Hill
 - v. Approve textbooks for Protective Services; "Criminal Investigation" (10th Edition) It is by Swanson, C., Chamelin, N., Territo, L., and Taylor, R., McGraw Hill
 - vi. Approve per diem requests
 - vii. Approve additions to substitute instructor list
 - b) Report: Director's Review of Activities 3/8/16 – 4/4/16
9. Old Business:
10. New Business: