

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**April 1, 2019**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Public comment
5. Approval of the Minutes of the March 4, 2019 meeting
6. Treasurer and Secretary's Report as of 4/1/19
7. List of bills enclosed
8. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 3/29/19
  - b) Calendar of Events - April
  - c) Monthly Enrollment Reports

Executive session: personnel matters

9. Administrator's Report:
  - a) Action:
    - i. Approve Katherine Dickson as substitute instructor for PN.
    - ii. Approve Cindy Cornelius to attend the PA Association of Practical Nursing Administrators conference in Lewisburg May 9-11, 2019 at a cost not to exceed \$800.00 – Funding Practical Nursing.
    - iii. Approve contract with the PA Department of Transportation for the State Inspection class that runs through Adult education.
    - iv. Approve textbook for Special Populations Coordinator: Bring You're A Game to Work Curriculum Guide, Textbook and Workbook by the Center for Work Ethic Development, Denver Colorado.
    - v. Approve four day summer work week schedule for all 12-month staff.
    - vi. Approve budget transfers.
    - vii. Approve summer per diem requests.
  - b) Report: Director's Review of Activities 3/5/19 – 4/1/19

10. Old Business:

11. New Business:

- i. Approve Mario Fontanazza, Pat Adams, Carol Miller and Bob Moore to travel to Lehigh Career and Technical Institute to review equipment modules related to the ARC grant funds. Funding – Local not to exceed \$850.00.
- ii. Approve contract for Financial software application modules and Student accounting

modules for the CSIU software packages for the 2018-2019 school year.

- iii. Approve contract with Rural Regional College of Northern Pennsylvania pending solicitor review of the contract.
- iv. Approve contract with Tri-County Industries for waste removal for the 19-20 and 20-21 school years at 587.31 monthly.