

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 5, 2013

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Adoption of 2014 Joint Committee Meeting Schedule
 - e) Appoint Carl Moore, of Knox, McGlaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2014 at a cost of \$125.00 per hour.
5. Approval of the Minutes of the November 4, 2013 Meeting
6. Treasurer's and Secretary's Report and Special Account Report as of 12/05/13
7. Payment of Bills:
 - a) List of bills enclosed
8. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/27/13
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report

Executive session: personnel matters

9. Administrator's Report:
 - a) Action: Approve conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Professional conference in Hershey from March 19 – 21, 2014 at a cost not to exceed \$1,800.00. Funding – Local
 - b) Action: Approve conference request for three Tech Center employees to attend the PA Educational Technology Expo and Conference in Hershey from February 9 – 12, 2014 at a cost not to exceed \$2,600.00. Funding – Local
 - c) Action: Approve additions to the substitute bus driver list.
 - d) Action: Approve additions to advisory committees.
 - e) Action: Hire DeeAnn Reed as Instructional Aide at a pro-rated salary of \$11,951 annually starting January 16, 2014.
 - f) Report: Director's Review of Activities 11/5/13 – 12/05/13 – Mr. Fontanazza
 - g) Report: Preliminary 2014-15 Budget update.
10. Old Business:
11. New Business: