

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 3, 2015

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Adoption of 2016 Joint Committee Meeting Schedule
 - e) Appoint Carl Moore, of Knox, McGlaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2016 at a cost of \$125.00 per hour.
5. Approval of the Minutes of the November 2, 2015 Meeting
6. Treasurer's and Secretary's Report and Special Account Report as of 12/03/15
7. Payment of Bills:
 - a) List of bills enclosed
8. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/19/15
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report

Executive session: personnel matters

9. Administrator's Report:
 - a) Action:
 - i. Approve the furlough of Susan McDowell and Rachel More as part-time Practical Nursing instructors (98 days) effective immediately.
 - ii. Approve Collective Bargaining agreement with the Venango Technology Center Faculty Association from July 1, 2015 through June 30, 2019.
 - iii. Approve contract with Keystone Smiles for an Americorp tutor for Math and/or English remediation.
 - iv. Approve Non-bargaining salary schedule.
 - v. Approve Local Audit report for the 2014-2015 school year. A draft is on the website.
 - b) Report: Director's Review of Activities 11/3/15 – 12/03/15 – Mr. Fontanazza
 - c) Report: Preliminary 2016-17 Budget update.
10. Old Business:
11. New Business:
 - a) Action: Approve part-time maintenance helper Jay Roydes. The work schedule will be 25-28 hours per week at a rate of \$9.00/hr with no benefits.
 - b) Action: Approve resignation of Carrie Beightol, guidance counselor, effective no earlier than 1/8/2016.
 - c) Action: Approve successful bid for the modular home, submitted by Craig Westover in the amount of \$59,000.00