

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 7, 2017

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Adoption of 2018 Joint Committee Meeting Schedule
 - e) Appoint Carl Moore, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2018 at a cost of \$125.00 per hour.
5. Approval of the Minutes of the November 6, 2017 Meeting
6. Treasurer's and Secretary's Report and Special Account Report as of 12/7/17
7. Payment of Bills:
 - a) List of bills enclosed
8. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 12/1/17
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report
9. Administrator's Report:
 - a) Action:
 - i. Approve additions to the Professional Advisory Committees.
 - ii. Approve the 2016-17 local audit.
 - iii. Approve advertising a part-time 92 day instructor at the Warren PN program.
 - iv. Approve Joinder Agreement with Highmark to lock the administrative fees for a 4 year period.
 - b) Report: Discuss membership of the Authority board.
 - c) Report: Director's Review of Activities 11/7/17 – 12/7/17 – Mr. Fontanazza
 - d) Report: Distribution of Proposed 2018-19 Budget.
10. Old Business:
11. New Business: