

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 5, 2019

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Adoption of 2020 Joint Committee Meeting Schedule
 - e) Appoint Christopher Sennett, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2020 at a cost of \$125.00 per hour.
5. Approval of the Minutes of the November 4, 2019 Meeting
6. Treasurer's and Secretary's Report and Special Account Report as of 12/5/19
7. Payment of Bills:
 - a) List of bills enclosed
8. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/15/19
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report
9. Administrator's Report:
 - a) Action:
 - i. Approve additions to the Professional Advisory Committees.
 - ii. Approve equipment disposal list.
 - iii. Approve Jacob Sottiaux as Maintenance Electrician at an annual salary of \$40,000.00 beginning January 1, 2020 prorated for the number of days worked.
 - b) Report: Discuss membership of the Authority board.
 - c) Report: Distribute the 2020-2021 proposed budget. Approval vote to be January 6, 2020.
 - d) Report: Director's Review of Activities 11/5/19 – 12/5/19 – Mr. Fontanazza
10. Old Business:
11. New Business: