

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**December 7, 2023**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

---

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Reorganization of Joint Committee
  - a) Election of Temporary Chairman
  - b) Election of Chairman
  - c) Election of Vice Chairman
  - d) Adoption of 2024 Joint Committee Meeting Schedule
  - e) Appoint Timothy Sennett, of Knox, McLaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2024 at a cost of \$130.00 per hour.
5. Approval of the Minutes of the November 6, 2023 Meeting
6. Treasurer's and Secretary's Report and Special Account Report as of 12/7/23
7. Payment of Bills:
  - a) List of bills enclosed
8. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 12/1/23
  - b) Calendar of Events - December
  - c) Monthly Enrollment Report
9. Administrator's Report:
  - a) Action:
    - i. Approve local audit report for the year ended June 30, 2023.
    - ii. Approve successful bid from Sky Oxygen for the Welding Fume Extraction system in the amount of \$56,778.
    - iii. Authorize Business Manager the ability to secure the best market rate that is in the best interest of the Tech Center for Electric and Gas for no more than a 2 year period.
    - iv. Approve Tammy Botts and Michaela Manross to attend the PDE Data Summit in Hershey March 11-13, 2024 at a cost not to exceed \$1,750.00. Funding – Local
    - v. Approve Steering Committee for the Act 48 Professional Development Plan:  
Craig Kasunic – OCHS Principal – Lance Hummer – Keystone Education Council Director – Community Member – Ian Bialo – Pathways Adolescent Center Director of Operations – Local Business Representative
  - b) Report: Discuss membership of the Authority board.
  - c) Report: Distribute the 2024-2025 proposed budget. Approval vote to be January 2, 2024.
  - d) Report: Director's Review of Activities 11/7/23 – 12/7/23 – Mr. Fontanazza
10. Old Business:
11. New Business:
  - a) List of equipment for disposal.