

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**February 4, 2013**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the January 7, 2013 meeting
5. Treasurer's and Secretary's Report as of 2/04/13
6. Payment of Bills:
  - a) List of bills
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 2/01/13
  - b) Calendar of Events - February
  - c) Monthly Enrollment Reports
8. Administrator's Report:
  - a) Action: Approve changes to professional advisory committees
  - b) Action: Approve engagement Letter with O'Polka & Company
  - c) Action: Approve an increase of \$400.00 for Larry Baughman and Tammy Botts to attend Attendance/Child Accounting Professional conference in Hershey from March 25 – 27, 2013
  - d) Report: Director's Review of Activities 1/8/13 – 2/4/13 – Mr. Fontanazza
9. Old Business:
10. New Business: