

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

February 6, 2017

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the January 3, 2017 meeting
5. Treasurer's and Secretary's Report as of 2/06/17
6. Payment of Bills:
 - a) List of bills
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 1/27/17
 - b) Calendar of Events - February
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action:
 - i) Approve Memorandums of Understanding with Venango County Children and Youth Services.
 - ii) Approve administration to advertise for the Building Construction/Building Property Maintenance, Dental Assistant, Machine Trades instructors and Cooperative Education Coordinator and interview prospective candidates to bring to the April 3, 2017 meeting for approval.
 - iii) Approve field trip for welding students to Steam fitter Local 449 in Pittsburgh February 21 – 22, 2017 at a cost not to exceed \$500.00, Funding – Drake Well AWS.
 - iv) Approve additions to the Occupational Advisory Committees.
 - v) Approve additions to the substitute instructor list.
 - b) Report: Director's Review of Activities 1/4/17 – 2/6/17 – Mr. Fontanazza
 - c) Report: 1st reading of the changes to Board Policies. (On the Venango Tech Center website, Administration – Draft Policies)
9. Old Business:
10. New Business