

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

January 4, 2016

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the December 3, 2015 Meeting
5. Treasurer's and Secretary's Report and the Special Account report as of 01/04/16
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 1/4/16
 - b) Calendar of Events - January
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action:
 - i. Approve Adult Evening School Schedule for Spring 2016
 - ii. Approve Sarah Campbell as full-time Coordinator of Student Services at step 1, column C of the salary schedule, \$49,313 prorated for the number of days worked.
 - iii. Approve the VTC Budget for the 2016-2017 fiscal year
 - b) Report: Director's Review of Activities 12/4/15 – 1/4/16 – Mr. Fontanazza
9. Old Business:
10. New Business: