

**VENANGO TECHNOLOGY CENTER**  
**1 Vo-Tech Drive**  
**Oil City, Pennsylvania 16301**

**AGENDA**

**June 6, 2012**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 7, 2012, Meeting
5. Treasurer's and Secretary's Report as of 6/6/12 and Special Account Report as of 6/6/12
6. Payment of Bills:
  - a) List of bills, enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 6/1/12
  - b) Calendar of Events – June
  - c) Monthly Enrollment Reports
8. Administrator's Report:
  - a) Action: Approve maintenance job descriptions
  - b) Action: Approve successful candidate for Maintenance Supervisor and their Act 93 agreement.
  - c) Action: Approve Business Manager compensation plan and Act 93 agreement for the PN Coordinator.
  - d) Action: Approve conference request for Bob Moore to attend the IMTS Machine Technology Show in Elmira, New York on June 6<sup>th</sup> & 7<sup>th</sup>, 2012 at a cost not to exceed \$650.00. Funding Source – Local.
  - e) Action: Approve additions to the substitute instructor list for 2011-2012.
  - f) Action: Approve successful bid for window replacement project.
  - g) Action: Approve hiring two students to assist with summer maintenance and grounds keeping at minimum wage, for a maximum of 11 weeks.
  - h) Action: Approve Non-bargaining salary schedule for 2012-2013.
  - i) Action: Approve textbook for Welding Technology – Blueprint Reading for Welders, 8<sup>th</sup> Edition, by Delmar Cengage Learning
  - j) Action: Approve the Contract with Community Ambulance for the 2012-2013 School Year in the amount of \$300.00.
  - k) Report: Director's Review of Activities.
9. Old Business:
10. New Business:
  - a) Action: Depositories 2012-2013 – PNC Bank  
Citizens Bank  
Pennsylvania Local Government Investment Trust (PLGIT)
  - b) Action: Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2012 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification.