

VENANGO TECHNOLOGY CENTER
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

June 3, 2013

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 6, 2013, Meeting
5. Treasurer's and Secretary's Report as of 6/3/13 and Special Account Report as of 6/3/13
6. Payment of Bills:
 - a) List of bills, enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 5/24/13
 - b) Calendar of Events – June
 - c) Monthly Enrollment Reports

Executive session for personnel matters

8. Administrator's Report:
 - a) Action: Approve Jill Gorton for Practical Nursing Supervisor/Instructor position. This will be a 204 day position split with 120 teacher days and 84 days of program supervisor duties starting July 1, 2013 at a salary of \$54,540.00.
 - b) Action: Approve posting and advertising of staff changes at the Warren Practical Nursing site. All potential hires will be brought to the Joint Committee for approval at the regular August 2013 meeting.
 - c) Action: Approve Non-bargaining salary schedule for 2013-2014.
 - d) Action: Approve posting and advertising for a long-term substitute in Allied Health Occupations for the 2013-2014 school year.
 - e) Action: Approve addition to substitute instructor list.
 - f) Action: Approve the Contract with Community Ambulance for the 2013-2014 School Year in the amount of \$300.00.
 - g) Report: Director's Review of Activities.
9. Old Business:
10. New Business:
 - a) Action: Depositories 2013-2014 – PNC Bank
Citizens Bank
Pennsylvania Local Government Investment Trust (PLGIT)
 - b) Action: Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2013 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification.