

VENANGO TECHNOLOGY CENTER
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

June 2, 2014

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 5, 2014, Meeting
5. Treasurer's and Secretary's Report as of 6/2/14 and Special Account Report as of 6/2/14
6. Payment of Bills:
 - a) List of bills, enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 5/30/14
 - b) Calendar of Events – June
 - c) Monthly Enrollment Reports

Executive session for personnel matters

8. Administrator's Report:
 - a) Action: Approve resolution for refunding of the 2009 capital lease and issue of a new bank note through Huntington National Bank.
 - b) Action:
 - i. Approve Hartman's Nursing Assistant Care/The Basics 4thth edition and accompanying workbooks Diversified Health Occupations by Louise Simmers -8th edition and accompanying workbooks Medical Terminology 350 (Dean Vaughn Total Retention System) Video based system of applied mnemonic instruction.
 - ii. Approve Electricity and basic Electronics, eighth edition, published by Goodheart-Wilcox and Digital Electronics, seventh edition, published by McGraw-Hill including related workbook.
 - iii. Approve Hiring Kevin Lewis as Instructor for Protective Services at Step 1, Voc I, \$44,782.00 for the 2014-2015 school year.
 - iv. Approve Hiring Joe Hulsizer as Instructor for Oil and Gas Technichian at Step 1, Voc I, \$44,782.00 for the 2014-2015 school year.
 - v. Approve Hiring Jena Dolby as Learning Support Instructor at Step 1, Masters, \$48,905.00 for the 2014-2015 school year.
 - vi. Approve Hiring Carrie Beightol as Coordinator of Student Services at Step 1, Masters, \$48,905.00 for the 2014-2015 school year.

- vii. Approve the Contract with Community Ambulance for the 2014-2015 School Year in the amount of \$300.00.
- viii. Depositories 2014-2015 – PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT)
- c) Report: Director's Review of Activities.

9. Old Business:

10. New Business:

- a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2014 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2014 regular meeting.
- b) Adopt Resolution: Approve Director to execute agreement to resolve grievance.
- c) Adopt Resolution: Approve furlough of Steve Beers as presented.
- d) Action: Approve Learning support instructor to attend the Special Education Leadership Summer Academy, in Bedford Springs, July 28 to 31, 2014 at a cost not to exceed \$1,000.00 – Funding Local
- e) Action: Approve purchase of Xerox copier model D95 via PEPPM through Way Copy Solutions for \$18,268. Also, approve the lease of 2 Toshiba eStudio 456 copier leased for 36 months at \$229.67/mo. each.
- f) Action: Approve: Corinna Deeter as CNA instructor and substitute for Allied Health Occupations for the 2014-2015 school year pending clearances; David Wilson as substitute for the 2014-2015 school year pending clearances.