

VENANGO TECHNOLOGY CENTER
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

June 6, 2016

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 2, 2016, Meeting
5. Treasurer's and Secretary's Report as of 6/6/16 and Special Account Report as of 6/6/16
6. Payment of Bills:
 - a) List of bills, enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 6/2/16
 - b) Calendar of Events – June
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action:
 - i. Approve Robert Moore to attend the IMTS conference in Chicago, September 12-17, 2016 at a cost not to exceed \$2,175.00. Funding – Local
 - ii. Approve Pat Adams, Sarah Campbell, Robert Nurss and Carol Miller to attend the PACTA fall workshop in State College, PA on September 22 – 23, 2016 at a cost not to exceed \$1,500.00. Funding – Local
 - iii. Approve Robert Moore and Tammy Botts to attend the Classmate Summer Institute in Bethlehem, PA July 11th – 13th, 2016 at a cost not to exceed \$2,100.00. Funding – Local
 - iv. Approve Dental Assistant Program and additions to the Dental Assistant Advisory Committee.
 - v. Approve McGill, Power, Bell & Associates, LLP for audit services.
 - vi. Approve textbook for Computer Information Systems Video Game Design Composition text and software design guide, publisher Goodheart-Willcox
 - vii. Approve Business manager to secure 1 year Electric contract at a rate that is in the best interest of the Tech Center.
 - viii. Approve furlough of Jessica Rudegear Perkins aide.
 - ix. Approve administrative raises based on the Director's evaluations.
 - x. Approve Louie Strawbridge as summer maintenance helper for 11 weeks at \$9.00 per hour.
 - xi. Approve a Coop maintenance worker for 3, 8 hour days for 10 weeks at \$7.25 per hour.
 - xii. Approve the Contract with Community Ambulance for the 2016-2017 School Year in the amount of \$300.00.
 - xiii. Approve 2016-2017 contract with CCL Technologies as presented.
 - xiv. Depositories 2016-2017 – PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT)
 - b) Report: Director's Review of Activities. .
 - c) Report: After the meeting, all who are willing may take a tour of the Modular House.
9. Old Business:
10. New Business:
 - a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2016 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2016 regular meeting.