

VENANGO TECHNOLOGY CENTER
1 Vo-Tech Drive
Oil City, Pennsylvania 16301
AGENDA
June 5, 2017

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 1, 2017, Meeting
5. Treasurer's and Secretary's Report as of 6/5/17 and Special Account Report as of 6/5/17
6. Payment of Bills:
 - a) List of bills, enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 6/2/17
 - b) Calendar of Events – June
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action:
 - i. Election of the Treasurer of Board. (Term runs from 7/1/17 – 6/30/17)
 - ii. Election of Secretary of the Board. (Four year term from 7/1/17 – 6/30/21)
 - iii. Approve textbook for Dental Assistant program: Modern Dental Assisting by Evolve Resources 13th edition.
 - iv. Approve Pat Adams, Sarah Campbell, Robert Nurss and Carol Miller to attend the PACTA fall workshop in State College, PA on September 21 – 22, 2017 at a cost not to exceed \$1,500.00. Funding – Local.
 - v. Approve Robert Moore to attend the Classmate Summer Institute in Bethlehem, PA July 17th – 19th, 2017 at a cost not to exceed \$1,100.00. Funding – Local.
 - vi. Approve Peggy Davis as Instructional Aide at \$12,500.00 per year plus benefits – Funding Perkins.
 - vii. Approve administrative raises based on evaluations.
 - viii. Approve Linda Lander as summer maintenance helper for 11 weeks at \$9.00 per hour.
 - ix. Approve former student Darren Smart as maintenance worker for 3, 8 hour days for 10 weeks at \$7.25 per hour.
 - x. Approve the Contract with Community Ambulance for the 2017-2018 School Year in the amount of \$300.00
 - xi. Approve 2017-2018 contract with CCL Technologies as presented.
 - xii. Approve contract with Integra One for web and email filtering.
 - xiii. Approve in-service request for Wendi Ziegler.
 - xiv. Approve additions to the substitute instructor list.
 - xv. Approve additions to the Advisory committees.
 - xvi. Adopt resolution for the Director to electronically sign contracts with the PA department of Education.
 - xvii. Depositories 2017-2018 – PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT)
 - xviii. Adopt PLGIT resolution.
 - b) Report: Director's Review of Activities.
9. Old Business:
10. New Business:
 - a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2017 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2017 regular meeting.