

VENANGO TECHNOLOGY CENTER
1 Vo-Tech Drive
Oil City, Pennsylvania 16301
AGENDA
June 3, 2019

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 6, 2019, Meeting
5. Treasurer's and Secretary's Report as of 6/4/18 and Special Account Report as of 6/3/19
6. Payment of Bills:
 - a) List of bills, enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 5/31/19
 - b) Calendar of Events – June
 - c) Monthly Enrollment Reports

Executive session: School Safety & Security Report

8. Administrator's Report:
 - a) Action:
 - i. Approve Pat Adams, Sarah Campbell, Robert Nurss and Carol Miller to attend the PACTA fall workshop in State College, PA on September 20 – 21, 2019 at a cost not to exceed \$1,500.00. Funding – Local.
 - ii. Approve Robert Moore to attend the PACTA Cooperative Education Conference in State College, PA October 15th - 16th, 2019 at a cost not to exceed \$650.00. Funding – Local.
 - iii. Approve administrative raises based on evaluations.
 - iv. Approve 2019-2020 contract with CCL Technologies as presented.
 - v. Approve PPG Partners in Education Textbook and workbook for Autobody Technology.
 - vi. Accept letter of intent to retire for Greg Wacht – Maintenance Tech and Ruby Myers – Maintenance Tech/LPN effective December 31, 2019 and September 30, 2019 respectively.
 - vii. Approve advertising for the Maintenance Tech/LPN position.
 - viii. Approve the Contract with Community Ambulance for the 2019-2020 School Year in the amount of \$300.00
 - ix. Approve additions to the Advisory committees.
 - x. Adopt resolution for the Director to electronically sign contracts with the PA department of Education.
 - xi. Depositories 2019-2020 – PNC Bank, Citizens Bank, Northwest Bank, and Pennsylvania Local Government Investment Trust (PLGIT)
 - xii. Adopt resolution to allow the Director and Business Manager be signers for a new Federal account and Paypal Account at Northwest Bank.
 - b) Report: Director's Review of Activities.
9. Old Business:
 - a) Approve board policy changes as presented at the May 6, 2019 meeting.
10. New Business:
 - a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2019 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2019 regular meeting.
 - b) Approve a 3 year contract with Zito Business for VOIP phone service at a cost of \$351.00 per month beginning as soon as possible.