

**VENANGO TECHNOLOGY CENTER**  
**1 Vo-Tech Drive**  
**Oil City, Pennsylvania 16301**  
**AGENDA**

**June 3, 2024**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of allegiance
3. Roll Call
4. Approval of the Minutes of the May 6, 2024, Meeting
5. Treasurer's and Secretary's Report as of 6/3/2024 and Special Account Report as of 6/3/2024
6. Payment of Bills:
  - a) List of bills, enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee – 5/30/2024
  - b) Calendar of Events – June
  - c) Monthly Enrollment Reports

Executive session: School Safety & Security Report

8. Administrator's Report:
  - a) Action:
    - i. ~~Approve Occupational Advisory Committee changes.~~
    - ii. Approve Budget transfers for 2023-2024.
    - iii. Approve bus contract with Northwest Bus for 2024-2025 through 2028-2029.
    - iv. Approve Textbook "Working with Youth Children" 9<sup>th</sup> edition by Judy Herr.
    - v. Approve Diversified Occupations program (CIP 32.0105) for the 2024-2025 school year.
    - vi. Approve administrative raises as per contracts.
    - vii. Approve advertising for a Technology aide and allowing administration to hire the successful candidate and retroactively approve the individual at the August 2024 meeting.
    - viii. Approve the Contract with Community Ambulance for the 2024-2025 School Year in the amount of \$300.00.
    - ix. Approve contract with Aegis for asbestos removal for a cost not to exceed \$4,995.00.
    - x. Approve resolution 2024-06-01 permitting Melissa Sharp to have a school credit card.
    - xi. Approve 2024-2025 depositories – Citizens Bank, Northwest Bank, and Pennsylvania Local Government Investment Trust (PLGIT)
  - b) Report: Director's Review of Activities.
9. Old Business:
10. New Business:
  - a) Adopt Resolution: Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2024 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2024 regular meeting.