

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

May 6, 2024

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the April 2, 2024 meeting
5. Treasurer and Secretary's Report as of 5/6/24
6. List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 5/2/24
 - b) Calendar of Events - May
 - c) Monthly Enrollment Reports
8. Administrator's Report:
 - a) Action:
 - i. Election of the Treasurer of Board. (Term runs from 7/1/24 – 6/30/25)
 - ii. Election of Melissa Sharp as Board Secretary for a term of 4 years. (Term runs from 7/1/2024 – 6/30/2028)
 - ~~iii. Approve additions to Occupational Advisory Committees.~~
 - iv. Approve 1 year software contract with FIT Optimized Solutions for the 2024-2025 school year at a cost of \$4,500.00 for control integration of our HVAC program.
 - v. Approve advertising for all anticipated instructional aide positions as they become available.
 - vi. Approve hiring the successful instructional aide candidate for 2024-2025 school year.
 - vii. Approve James May as maintenance tech/custodial position at a salary of \$35,000 beginning July 1, 2024.
 - viii. Approve Melissa Sharp to attend the 2024 PACTA Leadership Conference in State College July 23 – 25, 2024 at a cost not to exceed \$1,100.00 Funding – Local.
 - ix. Approve Bob Moore and one additional chaperone and four students to attend the national Skills USA competition in Atlanta June 24-28, 2024 at a cost not to exceed \$12,000.00 Funding – Local.
 - x. Approve administration to finalize the lease agreement with Oil Region Alliance pending approval of the solicitor.
 - xi. Approve the substitute instructor rate to \$125.00 per day for 2024-2025.
 - xii. Approve administrative substitute rate to \$200.00 per day for 2024-2025.
 - xiii. Approve administrative substitute stipend to \$100.00 per day for 2024-2025.
 - xiv. Approve Non-bargaining salary schedule for 2024-2025 through 2026-2027.
 - xv. Approve summer per diem requests.
 - xvi. Approve Board policy changes as presented.
 - b) Report: Director's Review of Activities 4/3/24 – 5/6/24
9. Old Business:
10. New Business:

Please bring a completed copy of the Statement of Financial Interest form if you have not provided me one yet. Thanks.