

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

November 5, 2012

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the October 1, 2012 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 11/05/12
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/03/12
 - b) Calendar of Events – November
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action: Audit report for the fiscal year ending June 30, 2012, prepared by O'Polka & Company.
 - b) Action: Approve revisions to the policy manual as presented at October 1, 2012 meeting.
 - c) Action: Approve Rosemary Conti as DECA advisor and Larry Baughman as Skills USA advisor.
 - d) Action: Permission for the Business Manager to spend no more than \$10,000.00 on a used vehicle.
 - e) Report: Joint Committee Membership 2012 – 2013
 - f) Report: Chief School Administrator 2012 – 2013 – Mr. Jeffrey Clark
 - g) Report: Director's Review of Activities 10/2/12 – 11/5/12 – Mr. Fontanazza
 - h) Report: A meeting between the personnel committee and the faculty association to consider a retirement incentive will be held prior to the December 6, 2012 meeting at 6:30 p.m.
9. Old Business:
10. New Business:

Joint Committee Reorganization Meeting – Thursday, December 6th, 2012