

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

November 6, 2023

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the October 2, 2023 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 11/6/23
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/3/23
 - b) Calendar of Events – November
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action:
 - i. Approve additions to the Occupational Advisory Committees.
 - ii. Approve equipment for disposal.
 - iii. Approve Early Childhood Education program (CIP 19.0708) for the 2024-2025 school year.
 - iv. Approve moving Danielle Frantz as Full-time Practical Nursing administrative assistant at an annual salary of \$26,000.00 for 202 days prorated on the number of days worked.
 - v. Approve advertising for a Full-time Instructional Aide.
 - vi. Approve a 36 month contract with Pitney Bowes for the for the postage meter.
 - b) Report: Joint Committee Membership 2024.
 - c) Report: Chief School Administrator 2024 – Amanda Hetrick
 - d) Report: Director's Review of Activities 10/3/23 – 11/6/23 – Mr. Fontanazza
9. Old Business:
10. New Business:

Joint Committee Reorganization Meeting – Thursday, December 7th, 2023