

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

October 7, 2013

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the September 3, 2013 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 10/07/13
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 10/3/13
 - b) Calendar of Events - October
 - c) Monthly Enrollment Report

Executive session: Personnel matters

8. Administrator's Report:
 - a) Action: Adopt resolution to permit the Business Manager to secure the electric rate that is in the best interest of the school.
 - b) Action: Approve contract for HVAC services with Renick Brothers for the 2013-2014.
 - c) Action: Approve additions to the substitute instructor list.
 - d) Action: Accept resignation of Dawn Linn instructor for Allied Health Occupations, effective immediately.
 - e) Action: Approve Angel Prichard as full-time Instructor of Allied Health Occupations at step 1, column B of the collective bargaining agreement at \$44,207.00 prorated based on number of days worked.
 - f) Action: Approve Director of Student Services and two others to attend the Integrated Learning conference in State College on November 6-8, 2013 at a cost not to exceed \$2,100.00. Funding – Local
 - g) Action: Approve Karen Strawbridge and Kristen Deets to attend the AVTEC conference in Mill Hall, PA November 3-4, 2013 at a cost not to exceed \$800.00. Funding - Local
 - h) Action: Approve Rosemary and Martin Conti to escort three students to the DECA Entrepreneurship conference in State College on November 8-9, 2013 at a cost not to exceed \$800.00. Funding - Local
 - i) Action: Approve the local Audit Report as presented by O'Polka & Company for the year ended 6/30/2013.
 - j) Report: Venango Technology Center Comprehensive Plan draft.
 - k) Report: Budget Timeline for 2014-2015
 - l) Report: Director's Review of Activities 9/05/12 – 10/1/12 – Mr. Fontanazza
9. Old Business:
10. New Business: