

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

October 2, 2017

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the September 5, 2017 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 10/2/17
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 9/29/17
 - b) Calendar of Events - October
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action: Approve the Comprehensive Plan.
 - b) Action: Approve Melissa Redfield as part-time CNA instructor at per diem rate for her step and column of the salary schedule.
 - c) Action: Approve Stephanie Stiglitz as a CNA instructor at \$135.00 per day.
 - d) Action: Approve Melissa Redfield and Stephanie Stiglitz to attend training for CNA in Mars at a cost not to exceed \$1,800.00 – Funding Local
 - e) Action: Approve additions to the Occupational Advisory Committees.
 - f) Report: Budget Timeline for 2018-2019.
 - g) Report: Director's Review of Activities 9/06/17 – 10/2/17 – Mr. Fontanazza
9. Old Business:
10. New Business: