

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

October 2, 2023

TO: Venango Technology Center School Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the September 5, 2023, Meeting
5. Treasurer's and Secretary's Report as of 10/02/23
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 9/29/23
 - b) Calendar of Events - October
 - c) Enrollment Report
8. Administrator's Report:
 - a) Action:
 - i. Approve Tuition increase of \$300.00 for Practical Nursing for the 2024-2025 school year to \$16,350.00.
 - ii. Approve Cindy Cornelius to attend the PASFAA conference in Hershey October 1 - 4, 2023 at a cost not to exceed \$1,800.00. Funding – Practical Nursing
 - iii. Approve Melissa Sharp to attend the Apprenticeship Expo in Hershey November 13-14th at a cost not to exceed \$1,300.00. Funding – Local
 - iv. Approve updated OAC list.
 - v. Approve Robert Sutton as Technology Assistant at a salary of \$37,000.00 prorated based on the number of days worked.
 - vi. Accept resignation of Kara Kauffman Administrative Assistant for Practical Nursing in Oil City.
 - vii. Approve advertising for an administrative assistant for Oil City Practical Nursing.
 - b) Report: Budget Timeline for 2024-2025.
 - c) Report: Director's Review of Activities 9/6/23 – 10/2/23
9. Old Business:
10. New Business: