

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**September 8, 2015**

**TO:** Venango Technology Center School Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 3, 2015, Meeting
5. Treasurer's and Secretary's Report as of 9/08/15
6. Payment of Bills:
  - a) List of bills enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 9/4/15
  - b) Calendar of Events - September
  - c) Enrollment Report
8. Administrator's Report:
  - a) Action:
    - i. Recommend approval of the Adult Evening School Schedule for the 2015-2016 school year. (available at the meeting)
    - ii. Approve student and employee handbook for 2015-2016 with no changes.
    - iii. Approve Jessica Rudegear as Instructional Aide at \$12,000.00 annually prorated for the number of days worked.
    - iv. Approve Mark Baughman as Protective Services instructor at step 1, column A of the collective bargaining agreement \$44,782.00 prorated for the number of days worked.
    - v. Approve Occupational Advisory Committee members for 2015-2016.
    - vi. Approve tuition increase for Practical Nursing for the 2016-2017 school year. This is a 2% and \$215.00 per year increase from 2015-2016 school year to \$10,965.00 annually.
    - vii. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 8-, 2015 at a cost not to exceed \$850.00 – Funding Practical Nursing.
    - viii. Approve additions to substitute instructor list for 2015-2016.
  - b) Report: Director's Review of Activities 8/4/15 – 9/8/15
9. Old Business:
10. New Business: