

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**September 6, 2016**

**TO:** Venango Technology Center School Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 1, 2016, Meeting
5. Treasurer's and Secretary's Report as of 9/06/16
6. Payment of Bills:
  - a) List of bills enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 9/6/16
  - b) Calendar of Events - September
  - c) Enrollment Report

Executive session

8. Administrator's Report:
  - a) Action:
    - i. Recommend approval of the Adult Evening School Schedule for the 2016-2017 school year. (available at the meeting)
    - ii. Approve Occupational Advisory Committee members for 2016-2017.
    - iii. Approve Rachel More as part-time prorated 110 day Practical Nursing position on Step 1, Column B of the collective bargaining schedule \$28,726.74.
    - iv. Approve tuition increase for Practical Nursing for the 2017-2018 school year. This is a 2.5% and \$340.00 per year increase from 2016-2017 school year to \$13,840.00 annually.
    - v. Approve Memorandum of Understanding with the Technical Assistance Program (TAP) for the 2016 – 2017 school year.
    - vi. Approve Sarah Campbell and Tammy Botts to attend the ACAPA annual conference in Hershey on November 2 – 4, 2016 at a cost not to exceed \$1,600.00 – Funding local.
    - vii. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 13 – 14, 2016 at a cost not to exceed \$900.00 – Funding Practical Nursing.
  - b) Report: Director's Review of Activities 8/2/16 – 9/6/16
9. Old Business:
10. New Business: