

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**September 5, 2017**

**TO:** Venango Technology Center School Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the August 7, 2017, Meeting
5. Treasurer's and Secretary's Report as of 9/05/17
6. Payment of Bills:
  - a) List of bills enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 9/1/17
  - b) Calendar of Events - September
  - c) Enrollment Report
8. Administrator's Report:
  - a) Action:
    - i. Recommend approval of the Adult Evening School Schedule for the 2017-2018 school year. (available at the meeting)
    - ii. Approve Occupational Advisory Committee members for 2017-2018.
    - iii. Approve entering the NOREBT dental consortium.
    - iv. Approve Mark Baughman, Sarah Campbell and Jena Seidle to attend the Intergrated Learning conference November 8 – 10, 2017 at a cost not to exceed \$1,800.00. Funding – Local
    - v. Approve maintenance contract with Rennick Brothers for the 2017 – 2019 school years for \$8,652 and \$8,912 annually.
    - vi. Approve Leslie Davis as full-time Practical Nursing position on Step 1, Column B of the collective bargaining schedule \$48,624.00.
    - vii. Approve Connie Kellogg to full-time 202 day secretary from 123 days. The annual salary will be \$18,804.00 from \$11,450.00.
    - viii. Rescind approval of Wendi Ziegler as part-time instructor for the Marketing program for the 2017-2018 school year due to inability to obtain emergency certification.
    - ix. Approve Tessa Miller as part-time 92 day Marketing instructor on step 1, column B of the collective bargaining schedule for the 2017 – 2018 school year.
    - x. Approve Darren Smart as part-time maintenance helper for no more than 28 hours a week at minimum wage.
    - xi. Approve Sarah Campbell and Tammy Botts to attend the ACAPA annual conference in Hershey on November 1 – 3, 2017 at a cost not to exceed \$1,600.00 – Funding local.
    - xii. Approve Robert Moore to attend the Coop annual conference in State College on October 10 - 11, 2017 at a cost not to exceed \$800.00 – Funding local.
    - xiii. Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 13 – 14, 2017 at a cost not to exceed \$900.00 – Funding Practical Nursing.
  - b) Report: Director's Review of Activities 8/8/17 – 9/5/17
9. Old Business:
10. New Business: