

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**April 6, 2009**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

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1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the March 2, 2009 meeting
4. Treasurer and Secretary's Report as of 3/31/09
  - a) Special Account Reports as of 3/31/09
  - b) List of bills (enclosed)
5. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 4/02/09
  - b) Calendar of Events - April
  - c) Monthly Enrollment Reports
6. Administrator's Report:
  - a) Action: Permission for Cindy Cornelius to attend Pennsylvania Association of Practical Nursing Administrators (PAPNA) Conference in Lewisburg, PA on May 7 – 8, 2009 at a cost not to exceed \$550.00 – Funding – Practical Nursing
  - b) Action: Permission for Carol Miller to attend the Career and Technical Education Adult/Continuing Education Coordinators Spring Workshop in State College, May 14 – 15, 2009 at a cost not to exceed \$500.00 – Funding Adult Education
  - c) Action: Permission for Tim Lyons to attend the Advanced PLC Programming – Allen-Bradley ControlLogix in Jeffersonville Indiana, July 6-10, 2009 at a cost not to exceed \$1,300.00 – Funding Local
  - d) Action: Permission for Laurie Rogers to attend the Spring New Choices/New Options In-service, hosted by PDE, Labor and Industry and Women Work on May 4<sup>th</sup>-5<sup>th</sup>, 2009 at the Hotel Hershey at a cost not to exceed \$1,100.00 – Funding New Choices
  - e) Action: Permission for Laurie Rogers to attend the Pennsylvania Women Work Board Meeting and Harrisburg Leadership Day hosted by Pennsylvania Women Work and Labor and Industry April 27-28, 2009, Harrisburg PA at a cost not to exceed \$650.00 – Funding New Choices
  - f) Action: Adopt Resolution 2009 4-1 approving RBC Capital Markets Corporation and Knox McLaughlin Gornall & Sennett P.C. as underwriter and bond counsel, respectively for the potential bond issue to finance the Energy Savings Project.
  - g) Action: Approve Kylie Harris as full-time instructor for the Practical Nursing program at the Warren location effective July 1, 2009, at step 1, Column 2 of the collective bargaining agreement for 204 days prorated at a salary of \$44,042 annually.
  - h) Action: Approve additions to Advisory Committees
  - i) Action: Approve additions to Practical Nursing Substitute Instructor list 2008-2009
  - j) Action: Approve list of budget transfers for 2008-2009 (available at meeting)
  - k) Report: Distribute Sections 200 and 300 School Policy Manual
  - l) Report: Director's Review of Activities 3/3/09 – 4/6/09
  - m) Report: Principal's Review of Activities 3/3/09 – 4/6/09
7. Old Business:
  - a) Action: Approve Section 100 of the School Policy Manual
8. New Business: