

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**AGENDA**

**April 2, 2012**

**TO:** Venango Technology Center Joint Committee

**FROM:** Patrick M. Adams, Secretary

---

1. Moment of Silence.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the March 5, 2012 meeting
5. Treasurer and Secretary's Report as of 4/02/12
  - a) Special Account Reports as of 4/02/12
6. List of bills enclosed
7. Communications:
  - a) Minutes of the Professional Advisory Committee Meeting – 3/27/12
  - b) Calendar of Events - April
  - c) Monthly Enrollment Reports
8. Administrator's Report:
  - a) Action: Permission for Cindy Cornelius to attend Pennsylvania Association of Practical Nursing Administrators (PAPNA) Conference in Lewisburg, PA on May 8 – 11, 2012 at a cost not to exceed \$650.00 – Funding – Practical Nursing
  - b) Action: Accept letter of intent to retire from Scott Horn, effective June 30, 2012 and accepting the retirement severance of ½ of his annual salary.
  - c) Action: Approve Core Curriculum introductory Craft Skills Hard-cover Trainee Guide and related workbook published by Pearson Education – Building Construction Technology
  - d) Action: Approve summer in-service and per diem requests.
  - e) Action: Approve list of budget transfers for 2011-2012 (available at meeting)
  - f) Report: Approve changes to School Policy Manual as presented
  - g) Report: Director's Review of Activities 3/6/12 – 4/2/12
9. Old Business:
10. New Business: