

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 9, 2010

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Election of Treasurer
 - e) Adoption of 2011 Joint Committee Meeting Schedule
 - f) Appointment of Solicitor of the Joint Committee for 2011
4. Approval of the Minutes of the November 1, 2010 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 12/09/10
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/24/10
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action: Approve Financial Aid agreement with Melissa Rippey to perform student applications for financial aid in the Practical Nursing program.
 - b) Action: Approve conference request for Pat Adams to attend the PASBO conference March 16 – 18, 2011 in Pittsburgh at a cost not to exceed \$650.00. Funding – Local
 - c) Action: Approve conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Professional conference in Hershey from March 9 – 11, 2011 at a cost not to exceed \$1,600.00. Funding – Local
 - d) Action: Approve conference request for Jeannette Slater and Rosemary Conti to attend the PA Educational Technology Expo and Conference in Hershey from February 13 – 16, 2011 at a cost not to exceed \$2,000.00. Funding – STEM Grant.
 - e) Report: Director's Review of Activities 11/2/10 – 12/09/10 – Mr. Fontanazza
 - f) Report: Preliminary 2011-12 Budget update.
9. Old Business:
10. New Business: