

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

December 8, 2011

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Reorganization of Joint Committee
 - a) Election of Temporary Chairman
 - b) Election of Chairman
 - c) Election of Vice Chairman
 - d) Election of Treasurer
 - e) Adoption of 2012 Joint Committee Meeting Schedule
 - f) Appoint Carl Moore, of Knox, McGlaughlin, Gornall & Sennett as Solicitor of the Joint Committee for 2012 at a cost of \$125.00 per hour.
4. Approval of the Minutes of the November 7, 2011 Meeting
5. Treasurer's and Secretary's Report and Special Account Report as of 12/08/11
6. Payment of Bills:
 - a) List of bills enclosed
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 12/01/11
 - b) Calendar of Events - December
 - c) Monthly Enrollment Report
8. Administrator's Report:
 - a) Action: Approve entering the PSBA BUCS Comprehensive Plan for unemployment compensation effective January 1, 2012.
 - b) Action: Approve request for unpaid leave of absence not to exceed 1 year, due to medical reasons, for Curtis Chase effective either December 15, 2011 or January 10, 2012 pending receipt of paperwork substantiating this leave from the military.
 - c) Action: Approve April O'Neil as a long-term substitute in Allied Health Occupations effective November 4, 2011 on step 1, column A of the collective bargaining salary schedule at \$40,397.00 prorated for the number of school days worked.
 - d) Action: Approve conference request for Larry Baughman and Tammy Botts to attend the Attendance/Child Accounting Professional conference in Hershey from March 21 – 23, 2012 at a cost not to exceed \$1,700.00. Funding – Local
 - e) Action: Approve conference request for Jeannette Slater and Rosemary Conti and a third person to attend the PA Educational Technology Expo and Conference in Hershey from February 12 – 15, 2012 at a cost not to exceed \$2,000.00 for 2 individuals Funded through the STEM Grant; and 1 person Local Funded at a cost not to exceed \$550.00.
 - f) Action: Approve Mario Fontanazza to attend the PACTA Winter Symposium from February 21 – 22, 2012 in Hershey at a cost not to exceed \$850.00. Funding – Local
 - g) Report: Director's Review of Activities 11/8/11 – 12/08/11 – Mr. Fontanazza
 - h) Report: Preliminary 2012-13 Budget update.
9. Old Business:
10. New Business: