

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

March 7, 2011

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the February 7, 2011 meeting
4. Treasurer and Secretary's Report as of 3/07/11
 - a) Special Account Report as of 3/07/11
5. Payment of Bills:
 - a) List of bills enclosed
6. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 2/23/11
 - b) Calendar of Events - March
 - c) Monthly Enrollment Reports
7. Administrator's Report:
 - a) Action: Approve 2011-2012 School Calendar.
 - b) Action: Approve addition to substitute instructor list for 2010-2011.
 - c) Action: Approve lease of credit card machine to supplement payment of adult tuition – Funding Adult Education
 - d) Action: Approve request for Robert Moore to attend the Experienced Vo-Ed Training course with Briggs & Stratton on July 18 – 21, 2011 in Milwaukee Wisconsin at a cost not to exceed \$1,400.00 – Funding Local
 - e) Action: Approve request for Mario Fontanazza to attend the 339 Review at Central Westmoreland CTC in New Stanton on March 1, 2 and 3, 2011 at a cost not to exceed \$550.00. Funding – Local.
 - f) Action: Approve Class Trip for VTC students to attend the Robot competition at Meadville High School on April 9, 2011.
 - g) Report: Director's Review of Activities 2/8/11 – 3/7/11 – Mr. Fontanazza
8. Old Business:
9. New Business:

Reminder: If you haven't already, please bring back a completed copy of the Statement of Financial Interest.