

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

May 7, 2012

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Minutes of the April 2, 2012 meeting
5. Treasurer and Secretary's Report as of 5/7/12 and Special Account Report as of 5/7/12
6. Payment of Bills:
 - a) List of bills (enclosed)
7. Public Comment
8. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 5/3/12
 - b) Calendar of Events - May
 - c) Monthly Enrollment Reports

Executive session for personnel matters.

9. Administrator's Report:
 - a) Action: Permission for Mario Fontanazza and Larry Baughman to attend the PACTEC conference in Lancaster on June 22 – 24, 2012 at a cost not to exceed \$2,200.00 – STEM Grant \$1,100.00 and local \$1,100.00
 - b) Action: Approve conference request for Kylie Harris and Julie Cartney to attend the Wiser Symposium on Nursing Simulation on May 24 – 25, 2012 in Pittsburgh at a cost not to exceed \$1,300.00 – Funding Practical Nursing
 - c) Action: Approve conference request for Cindy Jarzab to attend the Special Education Leadership conference in Bedford, PA on July 23 – 26, 2012 at a cost not to exceed \$800.00 – Funding local
 - d) Action: Approve list of equipment for disposal.
 - e) Action: Approve four day summer work week schedule. All 12-month staff will work four, ten hour days.
 - f) Action: Approve staff realignment plan for Warren satellite Practical Nursing program.
 - g) Action: Approve additions to General and Occupational Advisory committees.
 - h) Report: Cosmetology Program presentation.
 - i) Report: Director's Review of Activities 4/3/12 – 5/7/12
10. Old Business:
11. New Business: