

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

November 7, 2011

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the October 3, 2011 Meeting
4. Treasurer's and Secretary's Report and Special Account Report as of 11/07/11
5. Payment of Bills:
 - a) List of bills enclosed
 - b) Final Report 2010 - 2011
6. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 11/07/11
 - b) Calendar of Events – November
 - c) Monthly Enrollment Report
7. Administrator's Report:
 - a) Report: Audit Report for the fiscal year ending June 30, 2011, prepared by O'Polka & Company – Joy S. Strain
 - b) Action: Approve list of equipment for disposal.
 - c) Action: Approve additions to substitute instructor list.
 - d) Action: Approve recommendation of vendor for phone project.
 - e) Action: Approve conference request for Jamie Dailey to attend the Integrated Learning Conference in State College on November 13-16, 2011 at a cost not to exceed \$800.00 – Funding STEM
 - f) Report: Joint Committee Membership 2011 – 2012
 - g) Report: Chief School Administrator 2011 – 2012 – Mr. Kevin Sprong
 - h) Report: Director's Review of Activities 10/4/11 – 11/7/11 – Mr. Fontanazza
8. Old Business:
9. New Business:

Joint Committee Reorganization Meeting – Thursday, December 8th, 2011

