

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

September 7, 2010

TO: Venango Technology Center School Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the August 2, 2010, Meeting
4. Treasurer's and Secretary's Report as of 9/07/10
5. Payment of Bills:
 - a) List of bills enclosed
6. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 8/20/10
 - b) Calendar of Events - September
 - c) Enrollment Report
7. Administrator's Report:
 - a) Action: Recommend approval of the Adult Evening School Schedule for the 2010-2011 school year. (available at the meeting)
 - b) Action: Adopt resolution to permit the Business Manager to secure the natural gas rate that is in the best interest of the school.
 - c) Action: Approve Zach Smith as long-term substitute replacement custodian for Scot Horn at an hourly rate of \$10.00 per hour (no benefits) effective 8/16/2010.
 - d) Action: Approve Robert Fugate as full-time instructional aide effective August 30, 2010 at \$11,000.00 annually for 182 days.
 - e) Action: Authorize competitive bid or state contract purchase of a new passenger van for student transportation.
 - f) Action: Approve Adobe InDesign CS5 software for Computer Aided Drafting and Design.
 - g) Action: Approve conference requests for Martin Conti to attend the Cooperative Education conference in State College on October 21-22, 2010 at a cost not to exceed \$700.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 7-8, 2010 at a cost not to exceed \$500.00 – Funding Practical Nursing.
 - h) Action: Approve additions to substitute instructor list.
 - i) Action: Approval of Practical Nursing substitute instructor list.
 - j) Report: Director's Review of Activities 8/3/09 – 9/8/09
 - 1) Report: Technology Center staffing assignments
 - 2) Report: Electronics will travel to Applefest to assist in electrical setup at a date and time to be determined.
 - 3) Report: December 2010 reorganization meeting date.
8. Old Business:
9. New Business: