

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

September 6, 2011

TO: Venango Technology Center School Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Roll Call
3. Approval of the Minutes of the August 1, 2011, Meeting
4. Treasurer's and Secretary's Report as of 9/06/11
5. Payment of Bills:
 - a) List of bills enclosed
6. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 9/01/11
 - b) Calendar of Events - September
 - c) Enrollment Report
7. Administrator's Report:
 - a) Action: Recommend approval of the Adult Evening School Schedule for the 2011-2012 school year. (available at the meeting)
 - b) Action: Approve revision to Board Policy 331 – Job related expenses.
 - c) Action: Approve Occupational Advisory Committee members for 2011-2012.
 - d) Action: Approve tuition increase for Practical Nursing for the 2012-2013 school year.
 - e) Action: Approve conference requests for Rosemary Conti and Larry Baughman to attend the Integrated Learning Conference in State College on November 13-16, 2011 at a cost not to exceed \$1,600.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 6-7, 2011 at a cost not to exceed \$500.00 – Funding Practical Nursing; Approve Mario Fontanazza to attend the PACTA Special Education PIL in State College on September 13-14, 2011 at a cost not to exceed \$500.00 – Funding Local; Approve Steve Beers, Karen Strawbridge, Paul Strawbridge, Curt Crawford to attend the Professional Learning Community conference in State College on November 9, 2011 at a cost not to exceed \$1,300.00 – Funding Local; Approve request for Karen Strawbridge to attend the AVTEC conference in Carlisle on October 16-17, 2011 at a cost not to exceed \$900.00 – Funding Local
 - f) Action: Approve Practical Nursing substitute instructor list.
 - g) Report: Director's Review of Activities 8/2/11 – 9/7/11
8. Old Business:
9. New Business: