

VENANGO TECHNOLOGY CENTER

SECTION: LOCAL JOINT COMMITTEE PROCEDURES

TITLE: FUNCTIONS

ADOPTED: March 2, 2009

REVISED:

	<p style="text-align: center;">003. FUNCTIONS</p> <p>Section 1. <u>Legislative</u></p> <p>The Joint Committee shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the center. Those procedures and policies which are not dictated by the statutes or regulations of the State Board, or ordered by a court of competent authority, may be adopted, amended or repealed at any meeting of the Joint Committee,</p> <p>The Joint Committee may, upon a majority vote, cause to suspend at any time the operation of a procedure or policy, provided the suspension does not conflict with legal requirements; such suspension shall be effective until the next meeting of the Joint Committee, unless an earlier time is specified in the motion to suspend.</p> <p>Pol. 006 Joint Committee procedures and policies shall be adopted, amended or repealed by a majority vote of the Joint Committee members present.</p> <p>Pol. 007 Adoption, modification, repeal or suspension of a Joint Committee procedure or policy shall be recorded in the minutes of the Joint Committee meeting. All current procedures and policies shall be maintained in the Joint Committee Policy Manual and disseminated appropriately.</p> <p>Section 2. <u>Executive</u></p> <p>SC 1850.1 Title 22 Sec. 339.41 The administration of the vocational technical school shall be delegated to the Director and the Chief Administrator. The Chief Administrator shall be one of the Superintendents of the participating school districts.</p> <p>The Director shall enforce state and federal laws and regulations and the policies of the Joint Committee.</p>
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<p>SC 1850.1 Pol. 000</p>	<p>The Director shall be responsible for implementing Joint Committee policies and establishing administrative regulations for the operation of the center that are not inconsistent with federal and state statutes or regulations; are dictated by the policies of the Joint Committee; and are binding on employees and students when issued.</p>
<p>Pol. 003</p>	<p>The Joint Committee reserves the right to review and to direct revisions of administrative regulations when it considers the regulations, to be inconsistent with Joint Committee policy or practices. However, the Joint Committee shall not adopt administrative regulations unless required by law or requested by the Director. Such adoption and/or amendment of administrative regulations shall adhere to the policy for adoption and amendment of Joint Committee procedures and policies.</p>
<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>The Director, in consultation with the Chief Administrator, shall be delegated the authority to take necessary action in circumstances not provided for in Joint Committee policy. The Director shall promptly inform the Joint Committee of such action. The Director's decision may be subject to review by the Joint Committee.</p>
<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>The Director shall implement a procedure to inform Joint Committee members and designated employees of their responsibility under the Ethics Law.</p> <p>Whenever responsibility is delegated to the Director or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.</p>
<p>SC 1126 et seq, 1850.1</p>	<p>Section 3. <u>Review</u></p> <p>The Joint Committee may assume jurisdiction over controversies or disputes arising within the center concerning any matter over which the Joint Committee has authority granted by statute or where the Joint Committee has retained jurisdiction in contract or policies.</p>
<p>2 Pa. C.S.A. Sec. 551 et seq</p>	<p>In furtherance of its adjudicatory function, the Joint Committee may hold hearings in accordance with law, which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>
<p>2 Pa. C.S.A. Sec. 551 et seq</p>	<p>Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, and the impact of the Joint Committee's decision on the center.</p>

Section 4. Evaluation Of Joint Committee Procedures

The Joint Committee shall plan an annual evaluation of its functions as a Joint Committee. The Joint Committee may evaluate Joint Committee procedures, relationships, or activities, or focus on a particular area or issue.

The Joint Committee Chairperson, working with the Director, shall develop an annual plan.

References:

School Code – 24 P.S. Sec. 1126 et seq., 1850.1, 1850.3

State Board of Education Regulations – 22 PA Code Sec. 339.41

Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.

Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.

Joint Committee Policy – 000, 006, 007

Articles of Agreement

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