

VENANGO TECHNOLOGY CENTER

SECTION: EMPLOYEES

TITLE: VACATION

ADOPTED: May 4, 2009

REVISED:

<p>1. Authority</p> <p>SC 1850.1</p>	<p style="text-align: center;">337. VACATION</p> <p>Administrative and support staff employed to work twelve (12) months or other schedules considered full-time shall be provided paid vacation.</p> <p>The Joint Committee shall provide vacation days for eligible employees, consistent with the employee's request and convenience while considering the center's management and operational needs.</p> <p>Vacation time shall be granted in accordance with applicable provisions of the administrative compensation plan, individual contract, collective bargaining agreement or Joint Committee resolution.</p> <p>Eligible employees must request scheduled vacation to the immediate supervisor in advance of the requested date.</p> <p>Vacations normally will be scheduled at times when they will not interfere with the normal operation of the center.</p> <p>All vacation schedules are subject to final approval by the Director.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1850.1</p>
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